

Vesta EVV Alt. Device

Follow these steps to ensure CDS employees can successfully clock in and clock out from the member's home, using the **Vesta Alternate Device**.



****EVV Toll-Free Numbers:**

Central - 888.969.3934

Mountain - 888.973.1065

Employee EVV ID: _____

Employer EVV ID: _____

Step 1: Locate the Alternative Device.

- » To begin the shift or end the shift, document the unique six-digit number displayed on the front of the alternative device. Each unique number will be called in to the EVV Toll-Free number after it is obtained.

Step 2: Call the EVV Toll-Free Number and enter the Employee EVV ID

- » Once one or both unique alternative device values are obtained, call the EVV Toll-Free number and enter the Employee EVV ID. This will identify the individual providing services.

Step 3: Enter the Employer EVV ID

- » This ID will identify the individual receiving services. This EVV ID is required for any Employer that is assigned an alternative device and must be entered correctly on each call attempt.

Step 4: Enter Alternative Device value

- » This unique six-digit number is retrieved from the Alternative Device that is in the Employer's home at the time of the clock in/clock out.
- » Upon acceptance of the value entered, the caller will receive a call time, this confirms a successful clock in/clock out.

Step 5: Enter another value or hang up to end the call.

- » The Vesta EVV system allows up to two alternative device values to be entered on one call.

****For additional assistance, please contact Consumer Direct Texas.**