

This guide provides information on different EVV methods and how your Employee will use each method to clock in/clock out.



## Vesta Mobile Application

Your Employee may enter information into the EVV system by using a smart phone. To do so, the Employee must download the Vesta Mobile Application onto the smart phone. Once the application is downloaded, the employee must clock in and out using the Vesta Mobile Application.

\*A smart phone is the only device that may be used to clock in and clock out at the individual's home and at a location other than the individual's home..



## Landline Telephone

The landline method utilizes the Employer's landline telephone caller ID to electronically verify service delivery. Your Employee will use your landline telephone to call the EVV toll-free number, follow the prompts to clock in, and repeat the process at the end of the visit to clock out.

\*Numbers from phone carriers, such as Cricket, that provide mobile phone services only, will always be identified as an unallowable phone type.



## Alternative Device

The alternative device is a device assigned to you to be placed in your home, and must remain in your home. Your employee will use this device to clock in and clock out. The alternative device continuously displays a unique six-digit code that will change every 60 seconds. Your employee will note the code being displayed at the beginning and end of their shift, then will call in the code to the EVV toll-free number, or can be entered in the mobile app. This code can be called in in real-time, or later (code will be valid for seven days).